

Procedures	Renewal of Registration	SECTION : 3.20 PAGE : 1 of 1 ISSUE : 1 DATE : 20/11/2015
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1- Introduction

On successful application for the status of Registered Gas Installer (RGI), the applicant agrees to abide by the requirements of the Criteria Document issued by the Commission for Energy Regulation (CER) with respect to I.S. 813 and I.S.E.N. 1949 and the Rules of Registration issued by The Gas Safety Supervisory Body.

2- Continuance of Registration

Registration is renewable every calendar year and dependent on the following:

- a) Payment of the appropriate Membership fee;
- b) The RGI having the appropriate Commercial Insurance in place;
- c) The RGI has an up to date Personal Competency Certificate issued by a Certification Body accredited by INAB or equivalent Accreditation Body in accordance with centralised criteria approved by the Commission;
- d) The RGI membership is not suspended or revoked as set out in section B 4 of the Criteria document.

Registration will only be renewed when the above requirements a) to d) are met.

Failure to meet these requirements will result in the RGI registration be put on Non-Renewal status. As a result the RGI will be unable to carry out "gas work", purchase or issue any Declaration of Conformance Certificates. His/her name will also be removed from the published register on RGI website.

If the above requirements are still not met four weeks after the registration was put on Non-Renewal status, the RGI will be deemed as de-registered.

Re-registration is subject to completion of a full application and payment of the application fee.

Notes:

- **An installer who describes themselves as a Registered Gas Installer following termination of their registration status is committing a criminal offence and will be subject to prosecution.**
- **An installer who carries out 'Gas Work' following termination of their registration status is committing a criminal offence and will be subject to prosecution.**