



## REGISTER OF GAS INSTALLERS OF IRELAND

UNIT 9, KCR INDUSTRIAL ESTATE, RAVENSDALE PARK, KIMMAGE, DUBLIN 12.  
PHONE (01) 499 7998 FAX (01) 492 9983 e-mail: info@rgii.ie website: www.rgii.ie

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19<sup>th</sup> June 2009

Dear Sir/Madam

As of Friday the 26<sup>th</sup> June 2009 it is a legal requirement under The Energy (Miscellaneous Provisions) Act 2006 (The Act) that all Gas Works must be undertaken and Certified by a Registered Gas Installer (RGI), who is registered with the Register of Gas Installers of Ireland (RGII). The Declaration of Conformance Certificate, which must be signed by the RGI carrying out the work, is a declaration by that RGI that the Gas Work is safe that it has been carried and conforms to the national standard for Domestic Gas Installations I.S. 813.

**Only a Declaration of Conformance Certificate obtained from the Register of Gas Installers of Ireland (RGII) and completed and signed by a RGI is acceptable for this purpose.**

These Certificates are available to all Registered Gas Installers and can be purchased from the address above.

**After the 26<sup>th</sup> June 2009 any person who carries out "Gas Works" and is not a Registered Gas Installer (RGI) registered with the RGII, is committing an offence under "The Act" and may face prosecution.**

**Any person describing themselves as an RGI or in a manner likely to suggest that he/she is a RGI, unless that person is a RGI, is committing an offence under "The Act" and may face prosecution.**

As a customer, every time you have Gas Work carried out at your premises you should ensure that you only use a Registered Gas Installer (RGI). Always request his/her RGI (ID) Card and ensure that you receive a RGII Declaration of Conformance Certificate for the Gas Work completed. This will provide you with assurance that the installation has been carried out by a competent party and that the Gas Work carried out is safe and conforms to the relevant standard.

**If you are not in receipt of an "RGII" Declaration of Conformance Certificate (yellow copy) from your installer you must contact them and verify that he/she is registered. Request an RGII Declaration of Conformance certificate then make a new appointment with Bord Gáis for your meter fit**

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If your installer is not registered with RGII you should go to the website [www.rgii.ie](http://www.rgii.ie) You should then select a RGI from the list provided, or alternatively contact the Register of Gas Installers of Ireland (RGII) for a copy of the list of RGIs in your area. When you have selected a RGI you must follow the Change of Installer procedure (as set out below) to have your gas Installation certified prior to getting a new meter fitted by Bord Gáis.

## **Change of Installer Procedure**

### *Processing Applications*

In a situation where a customer requires a change of installer to complete and/or certify Gas Work which was partially or totally carried out by a different Installer the customer must obtain authorisation from RGII.

The change of Installer form G12 must be completed and submitted to RGII, Unit 9 KCR Industrial Estate, Kimmage, Dublin 12 or by fax to 01 492 9983 or email to [info@RGII.ie](mailto:info@RGII.ie).

The form G12 may be downloaded from the RGII website [www.rgii.ie](http://www.rgii.ie) or it will be posted or faxed on request to the RGII office. (Tel: 01 499 7998.)

It is a requirement of this procedure that RGII must inspect the installation after it has been commissioned and tested by the new RGI Installer. There may be a charge for this Inspection however this charge may be waived by RGII in the initial transition period.

On receipt of the G12 form RGII will write to or contact the original Installer to give him/her the opportunity to confirm his/her position.

If the original Installer is an RGI it is preferable that he/she should complete and/or certify the installation. However, if this is not possible due to circumstances beyond the control of the installer or due to a commercial dispute then RGII having obtained any information they require will authorise the new Installer to complete and/or certify the installation.

The new RGI Installer can then issue a Declaration of Conformance Certificate which will allow Bord Gais Networks to fit a meter. The new Installer must contact RGII and arrange an appointment for an RGII Inspector to be present when the installation is being commissioned and to confirm that the installation complies with I.S. 813 and is in a safe condition.

**NOTE: For meter fit appointments scheduled on or after Monday 29<sup>th</sup> June 2009 .The installation must be complete and an RGII Declaration of Conformance Certificate (yellow copy) must be left on-site signed by the RGI in order for the gas meter to be fitted by Bord Gáis Networks.**

For the list of Registered Gas Installers visit [www.rgii.ie](http://www.rgii.ie) or contact RGII at 01 4997998

For the definition of “Gas Works” visit [www.cer.ie/en/gas-safety-decision-documents.aspx](http://www.cer.ie/en/gas-safety-decision-documents.aspx)

For Irish Standard 813 “Domestic Gas Installations” visit [www.standards.ie](http://www.standards.ie)