

 Procedures	Change of Installer Procedure	SECTION : 3.18 PAGE : 1 of 3 ISSUE : 2 DATE : 10/11/2017
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1. Procedure

In a situation where a customer requires a change of installer to complete and/or certify Gas Work which was partially or totally carried out by a different Installer the customer must obtain authorisation from RGII.

The change of Installer form G12 (see Appendix A) must be completed and submitted to RGII, Unit 9 KCR Industrial Estate, Kimmage, Dublin 12, or by fax to 01 492 9983 or email to info@RGII.ie. The form G12 may be downloaded from the RGII website www.rgii.ie or it will be posted or faxed on request to the RGII office. (Tel: 01 499 7998.)

It is a requirement of this procedure that RGII must inspect the installation after it has been commissioned and tested by the new RGI Installer. There may be a charge for this Inspection however this charge may be waived by RGII in the initial transition period.

On receipt of the G12 form RGII will write to or contact the original Installer to give him/her the opportunity to confirm his/her position.

If the original Installer is an RGI it is preferable that he/she should complete and/or certify the installation. However, if this is not possible due to circumstances beyond the control of the installer or due to a commercial dispute then RGII having obtained any information they require will authorise the new Installer to complete and/or certify the installation.

The new RGI Installer can then issue a Declaration of Conformance Certificate which will allow Gas Networks Ireland to fit a meter. The new Installer must contact RGII and arrange an appointment for an RGII Inspector to be present when the installation is being commissioned and to confirm that the installation complies with I.S. 813 / I.S. EN 1949 and is in a safe condition.

NOTE: For meter fit appointments the installation must be complete and an RGII Declaration of Conformance Certificate (yellow copy) must be left on site signed by the RGI in order for the gas meter to be fitted by Gas Networks Ireland.

For the list of Registered Gas Installers visit www.rgii.ie or contact RGII at 01 4997998.

For the definition of "Gas Works" visit the RGII website www.rgii.ie

For Irish Standard I.S. 813 / I.S. EN 1949 "Domestic Gas Installations" visit www.standards.ie

2. Associated Documentation:

- OP4 – Application for Change of Installer
- CRU Criteria Document CER/16/222

 Procedures	Change of Installer Procedure	SECTION : 3.18 PAGE : 2 of 3 ISSUE : 2 DATE : 10/11/2017
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Appendix A – Page 1



REGISTER OF GAS INSTALLERS OF IRELAND
UNIT 2, FCB INDUSTRIAL ESTATE, RAVENSDALE PARK, KIMMAGE, DUBLIN 12
 PHONE: (01) 492 7995 FAX: (01) 492 7993 E-mail: info@rgi.ie website: www.rgii.ie

Form G12
Version 1

**THIS FORM IS TO BE COMPLETED IN CASES WHERE
 THE GAS INSTALLER IS NOT IN A POSITION TO ISSUE A
 DECLARATION OF CONFORMANCE CERTIFICATE FOR
 A NEW INSTALLATION CONSTRUCTED BY HIM.**

DETAILS OF INSTALLATION REQUIRING CERTIFICATION

NAME OF CONSUMER/APPLICANT: _____

ADDRESS OF INSTALLATION: _____

GPRN: _____ **PHONE:** _____

Is the gas installation a) New (full)
b) New (appliance only)
(TICK AS APPROPRIATE)

DETAILS OF ORIGINAL GAS INSTALLER

NAME: _____

ADDRESS: _____

RGII REGISTRATION NUMBER: _____

Date of completion of work: _____

P.T.O. >

Appendix A – Page 2



REGISTER OF GAS INSTALLERS OF IRELAND
UNIT 9, KOP KENNEDY ESTATE, PAVINGDALE PARK, KIMMAGE, DUBLIN 12
 P-ONE (01) 492 9995 FAX (01) 492 9983 e-mail: info@rgi.ie website: www.rgi.ie

REASON WHY THE GAS INSTALLER IS NOT CERTIFYING THIS INSTALLATION

OTHER RELEVANT INFORMATION: _____

DETAILS OF REGISTERED GAS INSTALLER (RGI) NOMINATED BY THE CONSUMER/APPLICANT TO TEST AND CERTIFY THIS INSTALLATION

NAME: _____

ADDRESS: _____

RGII REGISTRATION NUMBER: _____

Consumer /Applicant

SIGNED: _____ **NAME (Block Letters):** _____

DATE: _____